

Hitscan - Privacy Policy

#### 1. Introduction

[Hitscan] ("we", "us", "our") is committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, and share your personal data, and your rights regarding the information we hold about you.

#### 2. Information We Collect

We may collect and process the following data about you:

- Personal Identification Information: Full Name, email address, location, phone number, employment status, visa status etc.
- Usage Data: Information about how you use and found our website, products, and services.
- Marketing and Communications Data: Your preferences in receiving marketing/emails/updates from us and your communication preferences.

3. How We Use Your Information

We use your personal data to:

- Provide and manage our services to you.
- Provide information necessary to potential clients/employers of interest to you.
- Communicate with you, including responding to inquiries and sending service-related notifications.
- Improve our website, products, and services through analysis and research.
- Comply with legal obligations.

#### 4. Legal Basis for Processing

We process your personal data based on the following legal grounds:

- Legitimate Interests: To manage our business, provide our services, and improve our services.
- Legal Compliance: To comply with legal obligations.
- Consent: Where you have provided consent for specific purposes.

#### 5. Sharing Your Information

We do not share your personal data with third parties except:

- With service providers and business partners who assist in the delivery of our services.
- Companies or clients that you have agreed to share your information with.
- When required by law or to respond to legal processes.
- To protect the rights, property, or safety of our company, our customers, or others.

#### 6. Data Security

We have implemented appropriate security measures to prevent your personal data from being accidentally lost, used, or accessed in an unauthorized way, altered, or disclosed.

### 7. Data Retention

We will only retain your personal data for as long as necessary to fulfill the purposes we collected it for, including for legal, accounting, or reporting requirements.

# 8. Your Rights

You have the following rights regarding your personal data:

- Access: You can request access to your personal data.
- Correction: You can request that we correct any inaccuracies in your personal data.
- Erasure: You can request that we delete your personal data.
- Restriction: You can request that we restrict the processing of your personal data.
- Portability: You can request the transfer of your personal data to another party.
- Objection: You can object to the processing of your personal data based on legitimate interests.
- Withdraw Consent: You can withdraw your consent at any time where we are relying on consent to process your personal data.

# 9. Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact us via the contact information in the footer of this document.

# 10. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page, and where appropriate, notified to you by email.

# JP - Jamie Palmer

# Director - Hitscan

